TaskList Project Management

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Open <u>https://oureports.net/OUReports/index1.aspx</u> and click the button "Project Manager" in the bottom of the page.

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Provider: OUReports.com Documentation Demo Contact us		
	OUR Project Management	
	Free Team Project Management	
	Register new team	
	Please enter your logon and password:	
	Team*:	
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	Forgot Password 7 Change Password	
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Left menu has links to Documentation and to Demo.

Team Registration

Click the link "Register new team":

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Read*:	I had read and agreed to Terms and Conditions		
Team name*:			
Team admin contact info*:	name: cell phone:	email:	
Team admin logon and password*:	logon: password: repeat:		
Topic*	topic		
Comments:	On 2020-02-10 15:29:00		
new unit			

Read Terms and Conditions and click checkbox if agree. Button "Save" appeared below:

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Read*:	I had read and agreed to Terms and Conditions	
Team name*:		
Team admin contact info*:	name: cell phone:	email:
Team admin logon and password*:	logon: password: repeat:	
Topic*	topic	
Comments:	On 2020-02-10 15:29:00	
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Fill out the form and click "Save":

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Log in and see empty list of tasks:

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# Version Start Deadline:	Task		Status Comments		Email to:

Add Task

Click the button "Add Task" on the right. Ticket Dialog will appear:

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OUReports.com	Task List	Team Members and Topics Log Off Setting
Tasks: Topic: New Topic Download	Search: Search:	Search Knowledge base Not Done Only Add Task
# Version Start Deadline: Task	Add Ticket (User = Yourlogon)	Email to:
	Ticket No: 432	
	Date Time: 2/10/2020 3:53:13 PM	
	Initiated: Yourlogon	
	Version: current	
	Description:	
	Status: documentation	
	Comments:	
	Email to:	
	Attach: Browse No file selected. Upload	
	Add Ticket Cancel	

Fill out the form selecting Version and Status from the dropdown lists, deadline if needed, and to whom to email the updates, attach file if needed:

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	OUR	eports.com						Task I	List		Te	am Members and Topics		Log Off	Setting
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#	Versie	on Start	Deadli	ine:	Task			Ad	ld Ticket (User = Yourloga	n)					Email to:
							Ticket I	lo: 432							
							Date Tin	ne: 2/10/2020 3:53:13 PM	1						
							Initiat	ed: Yourlogon							
							Versi	on: current	Deadline: 02/:	0/2020					
								New task							
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Click "Add Ticket":

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Setting colors and dropdown items

If you don't like that colors, click the link "Setting" in the top right corner:

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Task List	

Setting of Task List and the Ticket Dialog:

Headers:						
Header	Color	Text				
header1		Task List				save
header2		Task				save
Version Dropdown:						
Text	Color					
		add				
current		save	<u>del</u>		down	
next		save	<u>del</u>	up	down	
old		save	<u>del</u>	<u>up</u>	down	
undefined		save	<u>del</u>	up		
Status Dropdown:						
Text	Color					
		add				
documentation		save	<u>del</u>		down	
knowledge		save	<u>del</u>	up	down	
how to		save	<u>del</u>	up	down	
problem		save	<u>del</u>	<u>up</u>	down	
done		save	<u>del</u>	<u>up</u>		

You can change colors, texts in headers, version, and status textboxes, move them up and down, add version and add status items. Save every record after each change. It will change the view of your Task List making it color coded for your convenience.



The Color control is best in Chrome browser:

It looks different in Edge:

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Task List		

Setting of Task List and the Ticket Dialog:

Headers:						
Header	Color	Text				
header1		Project Manageme	nt			save
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Version Dropdown:						
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Status Dropdown:						
Text	Color					
		add				
eventually		save	<u>del</u>		down	
documentation		save	<u>del</u>	up	down	
knowledge		save	<u>del</u>	up	down	
how to		save	<u>del</u>	up	down	
problem		save	<u>del</u>	<u>up</u>	down	
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Return back to Task List:

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OUReports.com Help	1	Task List	Team Men	Team Members and Topics			
Tasks: 1 Topic: My Test ▼	Download		Search:	earch Knowledge base	Not Done Only Add Task		
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Add new task:

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Tas	ks: 1	Topic: New Top	oic 🔻	Download	l	Ticket No:	Ade 0: 433	d Ticket (User :	= Yourlogon)				Search	Knowledge base	Not Done Only	Add Ta	ask
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432	current	Yourlogon 2/10/2020 3:53:13 PM	2020-02-20	New task		Initiated	i: Yourlogon									yourlogor edit	n
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							Future development										
						Description:	1:										
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							eventually documentation										
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						Attach	h: Browse No file s	elected.		Uplo	ad						
								Add Ticket	Cancel								

Status dropdown included new previously added item "eventually". Click "Add Ticket":

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OUReports.com He	<u>elp</u>	Task List	Team Members and Topics	Log Off Setting
Tasks: 2 Topic: My Test ▼	Download	Search:	Search Knowledge base	Not Done Only Add Task
# Version Start Deadl	line Task	Status Comments		Email to
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22 ourrent momtest 2020-02 <u>edit</u> 2/25/2020 8:45:2 and to 0 AM	208 testing salatalar	problem <u>momtest (2/25/2020 08:45:59)</u>	testing comments	momtest

The dropdowns Version and Status can be used for your own purposes and have different meanings as you wish. Deadline is color coded. It is redder when deadline is close.

Using AI for analysis:

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Tasks All	:: 18 To	pic:		Download	Version	current 👻	AL				Search:			Search	Knowledge base	Not Done Only	Add Task
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38 edit	current	tasklist 4/12/2021 2:23:15 PM	2025-10-23 222 days left add to calendar	test help desk					eventually							tasklist	
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29 edit	current	tasklist 3/3/2020 11:25:26 PM	2025-08-25 163 days left	test add to calendar	,				test	asklist (3/6/2020 21:15:37 asklist (3/3/2020 23:26:03]): xgfhfhmy, }]: test					tasklist	
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28 edit	current	tasklist 3/1/2020 3:10:38 PM	2002.10.000001000	test empty					urgent							tasklist	
25 edit	current	tasklist 2/25/2020 10:51:36 AM	2025-07-14 121 days left add to calendar	test topic					eventually	asklist (2/25/2020-10:52:0	1 <u>71</u> : test					tasklist	
24 edit	current	tasklist 2/25/2020 10:38:48 AM	2024-09-11	Develop calendar					in progress	asklist (3/2/2020 10:52:52]): testing					tasklist	
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Click the link AI on the top of the table. Result:



Samples for different colors and settings:

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Click checkbox "Not Done Only". It will open only tasks with Status not "done":

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#	Version	Date	Task	Status		Comments			To:	
478	Version 15-0	0 lby 2/10/2020 1:28:35 PM	Documentation and terms for Taskilst	eventually	Tolitina				fhLiby	
477	Version 15-0	0 lby 2/10/2020 12:54:6	Add db OJIRTeskLiet to backup on cloud2.	8580	eby (2/10/2020-15-15-10): https://noogliebe.org				PUby	
474	All Versions	iby 1/25/2020 9:33:25	Update OUReports documentation	in progress	iby (1/25/2020 09:34:55): Add relative parameters and parameters To Irina	s for sp.			fhLiby	1
473	Version 15-0	AM 0 iby	Check if parameters works for Oracle and make them work for MySQL old versions.	eventually	Toltina				edit fhLiby	4
400	Next Version	AM	Design Export to pullide database	planning	Rev (1/13/2020 17:01:16). To Ima				<u>edit</u>	
		12/12/2019 1:45:40 PM								
445	vext versior	10y 11/19/2019 1:21:34 PM								1
442	Next Versior	iby 11/19/2019 12:31:46 PM	Make graphs of different types available in RDL	eventually	iby (12/15/2019 11:52:35) Version 13 closed. Moved to Version 1- To Irina	4.			fhLiby	
423	Version undefined	by 11/7/2019 6:37:1	Marie Add Parameter (manual) dislog accept not only SQL query from the textbox, but as well the stored procedures from the dropdown int of all stored procedures in database.	planning	By (12/15/2019 11 53:00) Version 13 closed Moved to Version 14 By (11/19/2019 13:30:26) Changing version to 13-00				multy	1
					by 111182019 11.02.38[If we should and texts in select statement fid db = otb Default/lew ToTable(1, fidnames) (by (111172019 20.33.19) And keep FROM and WHERE statement	unt met were used in FRUM and WHERE, man we need take district ist of country using some cose in Its in SQL for parameters				
417	Next Version	iby	Make CreateForeinKeyRelationshipForTables in mFunctions for other providers.	eventually	To Fred by (12/15/2019 11:53:41): Version 13 closed. Noved to Version 1-	4			fhLiby	4
300	Vant Varsing	PM	Bat 75% is Not Salament and response of a calarities the Fig and receive the united bottom in Renot Definition (from zhones the Ba	Inner hus	Iby (11/15/2019 15:38:47) This is needed for CSV user and CSV is To Irina Bits (13/2020 11:12:08) strong for unique	Jatabase, that in our case is always MySql for now Move to the future.			edit	
		10/24/2019 5:14:4 PM	La second time and then press the upload button, it works.		By (12/15/2019 11:54:38) Version 13 closed. Moved to Version 1- by (11/19/2019 13:29:57). Changing version to 13-00 By (11/2019 15:06:17). Version 12				601	11
					the (10/25/2019 15:57:05) I have the same problem with OURepoind by (10/24/2019 20:32:57). It does not do it for me. Did you check To Fred	its and RunReport from my machine. OUReports.com?				11
379	Version	lby 9/22/2019 2:38:53	If table name is reserved word that sql query created wrong, see in Samples db the table User LotteryAdivity.	known bug	Delete me from the email list for this ticket. by (9/27/2019 10:54:50): Problem to address when needed. By (9/22/2019 16:37:54): We will handle it when it will now us a no	at least			iby	11
		PM			iby (9/23/2019 16:37:07): The sql "SELECT * FROM User Lottery# No double quotes, no brackets, no ~ can fix it. Maybe class name in To kina	Univity" gives an error "IDENT/FIER expected, reserved word USER found" SELECT * FROM USER" in cannot be a reserved word Leave it for now.	Cache Studio as well. Nothing I or	n find to for	* <u>669</u>	11
352	Version undefined	9/11/2019 8:50:39	Make it works with ODBC criver or CleDb or Access database	planning	iby (9/22/2019 14:04:56): To Inna				hLby	1
351	Version	iby 9/10/2019 3:34:38	Problem with drildown from matrix report if category has single quote .	known bug	by (9/11/2019 10.50.12) It will be nightmare to fix the links. If value (9/10/2019 16:27:34) Value in cell is done. ToFred updated.	ue of category will have single quote the links to detail will not be available or we can redirect it to full d	Gidown report		fnLiby	1
337	All Versions	PM 01 8/31/2019 5:24:9	Write Operations documentation	eventually	by (910/2019 15:35:49) and if value in cell = 0 by (1/25/2020 09:36:36): To Irina: write doos for new Unit registrat To Fined	tion.			fhLiby	11
330	All Versions	PM fnl	Write Installation Documentation	eventually	iby (1/25/2020 (9:35:39): Write docs for backup set up.				edit fhLiby	-
		8/31/2019 5:23:2 PM			To Fred				edit	
		8/22/2019 1:12:6 PM			by (5/27/2019 14/55/01) Added friendly table name when cav use by (5/25/2019 20:41/09). Thinking about user group permissions of the kina.	upload the data. The table friendly name will show up only in the list of tables on the Data Fields page in tables.	. ToFred and both clouds updated.			
272	Next Version	by 7/14/2019 4:06:52	Make Gathe Demo at cloud 2 / DUR, Cracle Demo at OUR1, Sql Server Demo at OUR3, and links from index aspir and default aspir	planning		ster Login page with all links to demo (MySg), demoCashe, demoSg/Gerver, demoCracle, demoCSV a databases are for developers only.			muley	
208	Version 15-0	0 fri	Use Drag and Drop to create a Add-Hoo report.	in progress	by (7/15/2019 14:37:18) To line by (7/15/2019 11:37:18) To line iby (1/25/2020 09:28:56): Closing the version 14, move to 15.				fhLiby	4
		5/23/2019 2:49:24 PM			iby (12/15/2019 11:56:09): Version 13 closed. Moved to Version 1- Bur / 41/19/2019 15:00:201: Version 12	4:				~

Clicking checkbox "Knowledge base" will open task with Status "documentation", "knowledge", "how to":

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Refresh				OUR place: OURdata2	Help Desk	List of Reports		Log O	ff	Setting	^
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# Versio	n Date	Task	Status		Comm	ents				To:	
475 All Versio	ns iby 2/2/2020 10:16:18	Instructions what to do after Con registration. PM	mpany how to	Unit web site " & txtUnitWeb.Text & " should be created. Copy Unit00UR fold find the www.rocoUnit"& unitindx & "OUR folder, click OK, After that, update the w	der from www.root to www.root, rename it to Unit" & unitindx & "OUR. In eb config. WebConfig should have connection string to OURdataUnit" & unit	IIS right click on Default Web Site and click Add Application. Fill out the form as this: Alias: Unit' & united edx & "OUR database as " & todOURdo. Text	cå "OUR, F	hysical path: I	owse and	i thLiby edit	
468 Version undefine	iby 1/17/202 5:38:15 F	l sent it through LinkedIn. M	how to	LinkedIn invitation; Hi, Srinivasan, Conduent retirees, Fred Lepker and I, are dev http://OUReports.com - web system as ReportTrackReports for web report generation	veloping ration and analytics. See demo, documentation, and use cases there. We will	be glad to show it to you at your convenience. Please let me know. Thanks! trina				fhLiby edit	
258 Version undefine	1 7/9/2019 AM	How to create connections in Or 7:47:3 SQL Plus and SQL Developer	racle XE using how to	File attached: Temo/7-9-2015-7-48-45 AM CreateOracleUser-SQL Developer	ndees.					fhLiby <u>edit</u>	
251 Version undefine	ісу 7/4/2019 РМ	Orasle helpful links: 2:47:44	how to	The attracted time of an 12 APT APT Construction of the attracted to the a	e eventeer in onstale database. He by manish sharmat Mahase: ET					thUby edit	
248 Version undefine	fhl 7/1/2019 10:05:22	Export/Import class data examp	les how to	Hips 2000 High Copperation of the second sec	stit					fhLiby	
245 Version undefine	fnl 7/1/2019 AM	Set up for SMTP server using M 9:57:13	lallEnable documentation	File attached: Temp/7-1-2019 10-00-40 AM SetupForSMTPServer.docx.						fhLiby	
215 Version undefine	ey 522(2013) 3:00:37 F	Weng Buanes Popoat, see Konst n statted.	atart and how to	Ben (2020) 2022 2022 20 Cardinals, 2022 2022 20 Readings, 2022 2022 2022 2022 2022 2022 2022 20	mit Anna, matora, Anna, Mana, Mana,					feliev edit	
167 Version undefine	fH 4/16/2011 5:07:32 A	Customize Logic instructions	documentation	ht (4/20/2019 12:00:54): Elle attached: Temp/Customizel.opticinstructions.decx, To Fred						thLiby	
145 Version undefine	By 3/31/201 11:02:41	Thris of afferent distribution no HelpDesk in separate web site.	dels and how to	Be (141) 2011 143-222 For Anthold,						nLiby edit	

Export data to Excel

Clicking button "Download" will export data to Excel:

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To return - refresh the page.

Add Topics

To add another topic or/and team member click the link "Team Members and Topics":

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			Log	off
		Team/Topic Members		
Topics: All		New topic:		add
Search: Search	new team member registration			
Team Topic Name	Email	Roles	Rights Logo	n <u>Comments</u> Indx
edit TEAM1 Your Name your@	email.com Team admin - can start ne	ew topic, can add topic members Acc	ess to all team/topic tasks yourlog	gon site registration 77

To add the new topic put the name in New Topic textbox:

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Team Topic Name Email Roles Rights Logon Comments edit/TEAM1 Your Name/your@email.com/Team admin - can start new topic. can add topic members/Access to all team/topic tasks your/goon site registratic Start new topic Start new topic </td <td>Indx</td> <td></td> <td></td>	Indx		

Click the link "add":

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Add members

To add members to the team/topic click the link "new team member registration":

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Log off		
	Team Member Registration for TEAM1	
Name:		
Email:		
Role:	Topic admin 🔻	
Read or Edit/Create:	see all team/topic tasks ▼	
Topic:	All	
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Cancel	Save	
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Fill out the form select Role and Access level:

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Log off		Team Member Registration for TEAM1	
	Name	Team Member	
	Email:	team@member.com	
	Role	Topic admin •	
	Access:	see all team/topic tasks 👻	
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Click the "Save" button:

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edit TEAM1 Another topic Team Me	mber te	eam@member.com T	opic admin - cannot st	art new topic, c	an add topic mem	bers Acces	ss to all team/topic tasks	team@member.com	added by Yo	urlogon	78

For All topics we have now 2 members:

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Edit the task

To edit the task click the link "edit" on the left column. It will open the dialog:

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1	OURepo	rts.com	<u>Help</u>		Edit Ticket (User = montest) Ticket No: 439	Log Off Setting
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442 edit	ourrent	momtest 2/21/2020 8:06:3 AM	test	test	Description:	momtest
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To attach the file click Browse button, select the file and click Upload button:

8	File Manager	× A	🏨 173.201.136.195 / OURtesting	g / c 🗙 📔 🙏 Campaign details - 517-958-	-141 × %	Task List	× +							-	σ	×
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Then click Update Ticket button to save your changes. See the record that was edited:

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Tasklist_tasklist_202....ics

Show all X

You will see the link to the attached file.

Add event to the calendar on user's device

To add deadline of the task to the calendar click the link "add to calendar" in the deadline column. It will download .ics file in calendar format:

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Click refresh button to return to Task List.

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Opening the .ics file will add the event in the user default calendar. To add event in another calendar, the calendar should be open on your device and the .ics file should be imported in.

Task List Monthly Calendar

Click the link Calendar on the top:

6	e 🐞	Task List $ imes$	M Inbox (7,56	64) - irinayar@gm 📄 Help Desk	+ ~				-	٥	×
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26 edit	current	tasklist 3/1/2020 3:10:36 PM		test empty	urgent					tasklist	
25 edit	current	tasklist 2/25/2020 10:51:36 AM	2020-03-07 5 days left add to calendar	test topic	eventually	tasklist (2/25/2020 10:52:07): test				tasklist	
24 edit	current	tasklist 2/25/2020 10:38:48 AM	2020-03-11 9 days left add to calendar	develop calendar	in progress					tasklist	·
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10 edit	next	irinayarosh@hotmail.com 2/10/2020 1:08:27 PM	2020-02-11	testing user test	knowledge					tasklist	
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The month calendar with deadline information and links to the task will open:

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Clicking on the link will open Ticket Dialog for the task:

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Edit and save. It will return the Calendar and edited Task #24 will have yellow back color:

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Click Task List link in the top left corner open Task List, edited Task #24 will have yellow back color in the left column:

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Click link Calendar to return to Task List Monthly Calendar:

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Click on day number link to add Task event to that day. It will open Ticket Dialog:

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Add Description and other information if needed:

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Click Add Ticket button. You will see new event added to March 19:

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Mouse Over show details about Task with deadline date.

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Clicking on the Task number link will open Task List with Task number highlighted.

Returning to Time Line will highlight the active Task number:

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